

# LANDAU School

## Student Work Feedback Policy

### Policy Statement:

At LANDAU School, we believe that providing effective feedback to students is crucial for their academic growth and development. This policy outlines our guidelines and procedures for providing timely, constructive, and individualized feedback on student work.

### **1. Purpose of Feedback:**

The primary purpose of providing feedback on student work is to support their learning and improvement. Feedback should be informative, specific, and actionable, guiding students towards achieving their learning goals, developing critical thinking skills, and fostering a growth mindset.

### **2. Timeliness of Feedback:**

Feedback should be provided in a timely manner to ensure its relevance and impact. Teachers will aim to return graded assignments and provide feedback within a reasonable timeframe, considering the nature and complexity of the work. In cases where immediate feedback is not feasible, teachers will communicate an estimated timeline for returning work.

### **3. Constructive and Individualized Feedback:**

Feedback should be constructive, highlighting areas of strength and areas for improvement. Teachers will provide specific and actionable feedback that helps students understand their progress and identify steps to enhance their learning. Feedback will be tailored to the individual needs of students, taking into account their learning styles, abilities, and goals.

### **4. Clear Communication:**

Teachers will use clear and concise language when providing feedback, ensuring that students can understand and act upon the feedback effectively. Teachers will avoid jargon and provide explanations or examples where necessary to clarify their comments.

Feedback should be free from bias, promoting inclusivity and equal opportunities for all students.

### **5. Assessment Criteria and Rubrics:**

Teachers will use clear assessment criteria and rubrics when evaluating student work. These criteria will be shared with students before they undertake the assignment, enabling them to understand the expectations and standards. Rubrics will provide explicit guidelines for assessing various aspects of the work, facilitating consistent and transparent feedback.

### **6. Feedback Methods:**

Teachers will employ various methods to provide feedback, including written comments, oral feedback, peer review, self-assessment, and digital tools. The use of technology will be encouraged where appropriate, such as online platforms for submission and feedback. Teachers may also schedule one-on-one conferences or group discussions to provide personalized feedback and address individual concerns.

### **7. Student Engagement and Reflection:**

Students will be encouraged to actively engage with their feedback, reflecting on the comments provided and taking ownership of their learning. Teachers may incorporate opportunities for students to respond to feedback, ask questions, seek clarification, and revise their work based on the feedback received. Self-reflection and goal-setting exercises may also be used to promote metacognitive skills.

### **8. Feedback Records:**

Teachers will maintain records of the feedback provided to students, including graded assignments, rubrics, and any additional notes or comments. These records will help monitor student progress over time, identify patterns, and inform future instructional decisions. Feedback records may be used for parent-teacher conferences, student portfolios, and academic evaluations.

### **9. Professional Development:**

Teachers will receive ongoing professional development and training on effective feedback practices. The school will provide resources, workshops, and opportunities for

collaborative discussions to enhance teachers' feedback skills and promote consistency in feedback practices across grade levels and subject areas.

#### **10. Review and Evaluation:**

This policy will be periodically reviewed and evaluated by school administration and staff to ensure its effectiveness and alignment with the evolving needs of students and best practices in education. Feedback from students, parents, and teachers will be considered in the review process.

By implementing this Student Work Feedback Policy, we aim to create a supportive and growth-oriented learning environment, where students receive meaningful feedback that empowers them to reach their full potential.